

# Ogema Township

Town Board Meeting

December 14<sup>th</sup>, 2023

The Ogema Town Board held their regular monthly meeting at 6:00 p.m. on Thursday, December 14<sup>th</sup>, 2023 at the Ogema Town Hall. The following were present: Charles Kramer, Ronald Meehan, Anne Haas, Sarah Benson and Robert Sunstrom. Also present were Michael Waggoner, Bryan Massman and Kolleen Schneider.

Chairman Charles Kramer called the meeting to order. Pledge of Allegiance was recited.

The Clerk added these subjects to agenda: propane, MATIT, Hopkins Sand and Gravel and outstanding debt. Ronald Meehan added town hall to new business. The Agenda was then approved and/or corrected on a motion by Ronald Meehan and second by Anne Haas. Motion carried. All voting, yes.


Open Forum / Citizens input – Kolleen Shneider gave the proposed community township paper to board members for inspection and asked for input for the final version for printing and distributing to residents. Board acknowledged that it looked good and on a motion made by Charles Kramer and second by Ronald Meehan, Kolleen to be reimbursed for costs related to this. Printing and postage. Motion carried. All voting, yes.

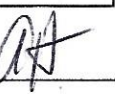
Clerk reports were not read do to computer not allowing me access. Clerk mentioned that he had contacted a computer store and talked with an IT person. Was told to bring in and have internal drive checked and then possibly have computer files transferred to external drive and into newer computer that has a better Microsoft program. Board asked if Clerk would contact them with the costs involved before making a decision on transfer. Tabled.

The Treasurer's report was approved and/or corrected on a motion made by Charles Kramer and second by Ronald Meehan showing a balance of \$43,766.26 in Checking as of December 1<sup>st</sup>, 2023 and a balance of \$4,481.46 in Cemetery CD. Motion carried. All voting, yes. Motion to pay the bills was approved by Ronald Meehan and second by Anne Haas. Motion carried. All voting, yes. There were 11 claims paid for the total amount of \$15,905.35, Payroll paid of \$1,220.56, 2 Debit card payments of \$410.17 and 2 Auto payments of \$203.37.

East Central Electric	# 5021	\$ 110.93	Town hall electric
NorthStar Media, Inc.	# 5022	\$ 30.39	Publish notice
Hopkins Sand and Gravel	# 5023	\$ 3,680.05	Clean fill, gravel, topsoil
Cyclone Fence	# 5024	\$ 6,830.00	New fence at cemetery
ASI	# 5025	\$ 4,320.00	Spray foam insulation in hall
Central Right of Way Services	# 5026	\$ 394.20	Mow ditches
Personal Concepts	# 5027	\$ 17.07	Required OSHA posters
Costco	# 5028	\$ 324.90	Computer / voided
Charles Kramer	# 5029	\$ 106.11	Mileage
Ronald Meehan	# 5030	\$ 20.96	Mileage
Michael Waggoner	# 5031	\$ 70.74	Mileage
Ronald Meehan	# 5037	\$ 324.90	Reimbursement for computer

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Treasurer, Sarah Benson asked if it would be possible to include East Central Electric into the Autopay group on recurring monthly expenses because of lost payments. On a motion made by Charles Kramer and second by Ronald Meehan, treasurer will set this autopay up with electric company. Motion carried. All voting, yes.

Town Board	# 5032	\$ 286.28	Wages / salary
Town Board	# 5033	\$ 55.41	Wages
Town Board	# 5034	\$ 156.99	Wages
Town Board	# 5035	\$ 290.90	Wages / mowing
Town Board	# 5036	\$ 430.98	Wages / salary
Amazon	2023-17DC	\$ 152.48	Toner and drum for printer
Best Buy	2023-18DC	\$ 257.69	Printer for town hall
Centurylink	2023-27AP	\$ 140.15	Phone and internet service
ADT Commercial	2023-28AP	\$ 63.22	Town hall security

#### Old Business

1. Supervisor, Ronald Meehan gave the monthly road report. Most roads are in good shape. Sky Blue Water Road needs tree removal from past winter snow storms. Tabled. Charls Kramer mentioned that there hasn't been much conversation with FEMA. Ronald Meehan will make contact.
2. NPAHD Representative, Michael Waggoner, gave board hand outs of the Yearly Financial Statement of the Hospital District. He mentioned that the conversation with moving some Reserve Funds into a CD was denied by group at this time. Also mentioned that there is a new State Board Speaker/ Chairperson. She states that there is little health care not being done and provided in the rural communities.
3. Cemetery renovation work has been completed except the walk through gate to be installed and possibly adding some more topsoil and seed areas that need it.
4. Town Board discussed the existing Snow Removal and Ice Control Policy and it was determined to amend this and reword a couple different paragraphs, then republish in Resolutions and Web-Site. On a motion made by Ronald Meehan and second by Anne Haas, changes were approved and adopted. Motion carried. All voting, yes. Clerk to make changes.
5. Any other old business.

#### New Business

1. Clerk handed out claim sheets for next month.
2. Clerk mentioned the 2024 Town Board Schedule was posted and published.
3. Clerk mentioned Township election notice and affidavit of candidacy were posted and published. Filing starts January 2<sup>nd</sup> thru January 16<sup>th</sup>, 2024.
4. Clerk will complete Outstanding Indebtedness forms and send to Auditors office.
5. Clerk will complete the Workers Compensation audit forms and send to MATIT.
6. Ronald Meehan asked about the duties of a custodian for town hall and how many times hall should get a good cleaning. On a motion made by Ronald Meehan and second by Anne Haas, hall should be cleaned 3-4 times each year with workers receiving \$ 20.00 per hour for their maintenance work. Motion carried. All voting, yes.
7. Resident e-mails or other correspondence. Clerk read email from Caleb Anderson with his resignation from Pine County.

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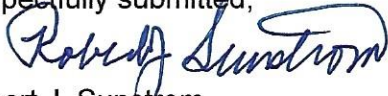
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- 8. Any other new business.
- 9. Clerk gave miscellaneous mailings to Supervisors.

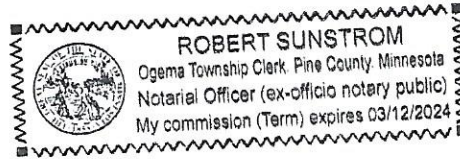
Next Town Board meeting on January 11<sup>th</sup>, 2024 at 6:00 p.m. at the Ogema Town Hall.

On a motion by Ronald Meehan and second by Anne Haas,  
meeting was adjourned at 7:30 p.m.




Respectfully submitted,



Robert J. Sunstrom  
Clerk, Ogema Township



Charles Kramer, Chair  
Ronald Meehan, Vice-chair  
Anne Haas, Supervisor.

Signature	Date
	1-11-24
	1/11/24
	01/11/24